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CHILDREN'S EDUCATION SOCIETY (Regd.)

Administrative Office :

1st Phase, J.P. Nagar, Bengaluru - 560 078. ☎ : 080 - 61754501 - 502 Fax: 080 2654 8658

## THE OXFORD COLLEGE OF ENGINEERING

[Recognized by the Govt. of Karnataka, Affiliated to Visvesvaraya Technological University, Belagavi & Approved by A.I.C.T.E., New Delhi, Accredited by NAAC & NBA New Delhi and Recognized by UGC under section 2(f)]

Bommanahalli, Hosur Road, Bengaluru - 560 068.

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E-mail: engprincipal@theoxford.edu Web: www.theoxford.edu

Ref: TOCE / IQAC / MOM / 2021 – 2022 /01

Date: 05.08.2021

### 28<sup>th</sup> External IQAC Minutes of Meeting -2021-22

Date: -05 /08/2021

Time: - 10.00 AM

#### Agenda:

1. Review of 27<sup>th</sup> IQAC MOM and Action taken report.
2. Action Plan for the Academic year 2021 - 2022
3. General Review and Instructions to HOD's
4. NAAC & NBA Related Works

#### Committee Members:

Sl.No	Name of Member	Designation	Role	Signature
1.	Dr. N Kannan	Principal	Chairperson	
2.	Dr. Malleshaiah T.S.	Professor, Dept. of Civil.Eng.	Member -Teaching Faculty Representative	
3.	Mrs. Uma	Office Staff	Member – Non Teaching Faculty Representative	
4.	Ms.Sahana H G	CSE Student	Member – UG Female Student Representative	
5.	Mr.Dildar Bashir	EEE Student	Member – UG Male Student Representative	

6.	Ms.Dhanyatha K	MBA Student	Member – PG Female Student Representative	Dhanyatha
7.	Mr.Anmol	MCA Student	Member – PG Male Student member Representative	Anmol
8.	Mr. Srinivas AS	Senior Software Engineer, Netcracker Technologies, Bangalore	Member – Alumni Representative	Srinivas
9.	Mr.C.Prakash Mr.B.R.M Hema Maheshwar	Parent (of Male) Parent (of Female)	Member –Parent Representative	Prakash BRM. Hema
10.	Mr. Shamin Dudu	General Manager, Power Train & Emobility, Robert BOSCH Engineering & Business Solutions Ltd, Bangalore	Member – Industry Representative	Shamin
11.	Dr. R Ch A Naidu	Professor & Head CSE	IQAC -Coordinator	Naidu
12.	Dr.Manjunath B K	Professor & Head BT	IQAC Co - Coordinator - 1	Manjunath
13.	Dr.Manju Devi	Professor & Head ECE	IQAC Co - Coordinator - 2	Manju Devi
14.	HODs of all the departments	HODs	Invitees	to G. Manjunath R. Ravi S. Suresh M. Anand C. S. Suresh S. Suresh

IQAC Chairperson and the coordinators welcomed all members to the meeting.

## **Agenda 1: Review of previous MOM and action taken report**

- IQAC team of TOCE has presented the Action taken report of 27th external IQAC meeting to the committee members. The committee members suggested that all the ongoing activities should be completed in the defined timelines.

### **Resolution:**

***The committee members approved the MOM and Action taken report of 27<sup>th</sup> external IQAC minutes.***

## **Agenda 2: Action Plan for the Academic year 2021 - 2022**

The committee reviewed the achievements of the Institute in the Academic year 2020-2021 and reported that,

- As an initiative of IQAC, it was decided to enhance quality publication. In line with this, the Research cell of TOCE has organized various awareness and sensitization sessions on high quality journals and Impact factors. Motivated and encouraged faculty to involve, as a result of this the Institution has published 48 research articles in Scopus and Web of Sciences alone. The achievement is well appreciated. In reflection to the constant effort of Curriculum planning and Delivery committee, the Institute bagged 13 University ranks among the Departments, the effort of the entire teaching faculty were well appreciated.
- In line with the above preamble the IQAC team of TOCE has briefed the committee members on proposed plan of actions for 2021-22 AY.
- To Promote Consultancy in TOCE, Implemented revised incentive plan for consultancy services taken by the faculty.
- Dean R & D Proposed revised Thrust Areas for Research across the Department for ratification from IQAC.
- All HODs were informed to motivate eligible students to enroll for BE (Honors) program as per VTU guidelines and encourage them for University ranks.
- All HODs were informed to take appropriate measures to increase citation Index of the Institution by sensitizing faculty members about the importance of citation through quality publications and to organize IPR awareness program for students and faculty.
- He informed all HODs to identify relevant domain and support students and faculty to work on the Innovative scientific solutions for the problems identified.

- IIC coordinator was informed to aim at getting highest rank in MOE Innovation cadre through organizing effective calendar and self driven activity reflecting societal problems and technological solutions for it.
- Chairperson informed HOD's to plan for hosting a National conference at Institutional Level in the month of June/July 2022.

**Resolutions:**

- *It is resolved that, the committee members appreciated the plans of actions put forward by the IQAC team of TOCE. The committee members further suggested that all the proposed plans of actions should be taken up by all concerned in full spirit.*
- *The committee members approved all the Plans of actions and suggested that the implementation status of the same should be presented in the upcoming IQAC meetings.*

**Agenda 3: General Review and Instructions to HOD's**

- IQAC Chairperson shared link for Bharat Shiksha Awards, and advised HODs to instruct the faculty to apply for the same as these awards are as per NAAC requirements.
- IQAC Chairperson expressed his gratitude for the support of Management, for establishing good infrastructure which reflected in getting many laurels in terms of University Ranks, Projects and other academic, social extension activities etc., Also informed the members that the students success rate for last three years is 85% which is highly appreciable. Further, advised faculty members to motivate and counsel the student for Academic excellence as they are the Brand Ambassadors of the Institution.
- IQAC Chairperson opined that faculty members are putting 70% of their efforts for the Individual as well as for the Institution Growth. Only 30% is lagging which needs to improved by motivate themselves in involving and completing all the task assigned to them and also aiming at the target in getting 100% admissions to the department and higher package placements offers for the students.
- IQAC Chairperson mentioned that faculty members to concentrate more on R & D activities like Conferences, publishing papers in Indexed Journals, writing Books and



- also chapters and also advised to write projects for submitting to the funding agencies for release of funds etc.,
- IQAC Chairperson advised the HODs and faculty members of CSE, ISE, ECE, BT & MTE departments to start working for NBA which is going to be lapsed in the month of June 2022.
  - Faculty members were advised to involve students as a front runner for all the activities conducted / scheduled in the department so that the individual students strengths are noted. Also advised that Mentorship should be properly implemented and Mentors should have the full details about the Mentees allotted to them.
  - IQAC Chairperson informed HOD's to get feedback on curriculum from all stakeholders.
  - IQAC Chairperson informed that many MNCs are visiting the campus placements and offering very minimal package to our students but the same companies are offering better packages to other college students. This corporate mind set to be changed by showing our laurels, achievements and also encourage the students to perform well in their academics. So that the MNCs may offer better package to our students.
  - Faculty members were advised to equip and enrich their domain knowledge by attending FDPs, STTPs, Workshops etc.,
  - IQAC Chairperson opined after detailed deliberation with the Management, in order to motive the students to clear all the students from 1st attempt only, Chairperson informed that management has taken decision to give cash award of Rs.10,000/- for 1st and 2nd sem students from 2021-22 batch. This decision was welcomed and highly appreciated.

#### **Agenda 4: NAAC & NBA Related Works**

- IQAC Chairperson also advised HODs and Criteria co-ordinators to complete the activities / value added course / extension activities
- HODs were advised to have SWOC Analysis of the department and action plan for the same.
- HODs also advised to establish a mechanism for monitoring the performance of the NAAC coordinators and update the same once in three days and also have an strategic plan to complete the task.
- IQAC Chairperson advised HODs to complete the outreach programmes by and submit the data to the office.

- IQAC Chairperson opined that Institute should excel in projects, IPR, Innovation and perceptions. The faculty members were advised to know their responsibility and work towards the betterment of the stakeholders.

**Resolution:**

***As per the IQAC discussion held in 27<sup>th</sup> meeting, Reviewed the preparedness of CSE & ISE departments for NBA visit.***

Copy to:

1. The Chairman
2. GC members
3. All HODs

  
05/08/21

**Chairperson IQAC**

**PRINCIPAL**  
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Ref: TOCE / IQAC / MOM / 2021 – 2022 /02

Date: 05.11.2021

## 29<sup>th</sup> External IQAC Minutes of Meeting -2021-22

Date: -05 /11/2021

Time: - 10.00 AM

### Agenda:

1. Review of 28<sup>th</sup> external IQAC minutes
2. Discussion on Various Academic works
3. General Review and Instructions to HOD's
4. NBA & NAAC Related works

### Committee Members:

Sl.No	Name of Member	Designation	Role	Signature
1.	Dr. N Kannan	Principal	Chairperson	
2.	Dr. Malleshaiah T.S.	Professor, Dept. of Civil Eng.	Member -Teaching Faculty Representative	
3.	Mrs. Uma	Office Staff	Member – Non Teaching Faculty Representative	
4.	Ms.Sahana H G	CSE Student	Member – UG Female Student Representative	
5.	Mr.Dildar Bashir	EEE Student	Member – UG Male Student Representative	

6.	Ms.Dhanyatha K	MBA Student	Member – PG Female Student Representative	Dhanyatha
7.	Mr.Anmol	MCA Student	Member – PG Male Student member Representative	Anmol
8.	Mr. Srinivas AS	Senior Software Engineer, Netcracker Technologies, Bangalore	Member – Alumni Representative	Srinivas
9.	Mr.C.Prakash Mr.B.R.M Hema Maheshwar	Parent (of Male) Parent (of Female)	Member –Parent Representative	Prakash BRM. Hema
10.	Mr. Shamin Dudu	General Manager, Power Train & Emobility, Robert BOSCH Engineering & Business Solutions Ltd, Bangalore	Member – Industry Representative	Sh
11.	Dr. R Ch A Naidu	Professor & Head CSE	IQAC Coordinator	R Ch A Naidu
12.	Dr.Manjunath B K	Professor & Head BT	IQAC Co- Coordinator - 1	Manjunath
13.	Dr.Manju Devi	Professor & Head ECE	IQAC Co-Coordinator - 2	Manju Devi
14.	HODs of all the departments	HODs	Invitees	HODs of all departments

IQAC Chairperson and coordinators welcomed all the members to the meeting.

#### Agenda 1: Review of 28<sup>th</sup> IQAC MOM and action taken report

IQAC team of TOCE has presented the Action taken report of 28<sup>th</sup> external IQAC meeting to the committee members. The committee members reviewed the preparedness for NBA

inspection, and further suggested all the ongoing activities along with plan of action to be completed in the defined timelines.

**Resolution:**

- ***The committee members approved the MOM and Action taken report of 28<sup>th</sup> external IQAC minutes.***

**Agenda 2: Discussion on Various Academic Works**

- IQAC Chairperson mentioned to all members initiate to start the classes in offline mode.
- IQAC Chairperson advised HODs to ensure the preparedness of the study material for their respective courses in the department.
- IQAC Chairperson informed HODs to concentrate on slow learners and also motivate the advanced learners to aim for better results and university ranks.
- IQAC Chairperson advised HOD's to get involved in all placement activities and motivate the students to actively participate in placements.
- Plan of action to improve placement with higher package in core companies.

**Resolution:**

- ***It is resolved that, the committee members appreciated the plans of actions put forward by the IQAC team of TOCE. The committee members further suggested that all the proposed plans of actions should be taken up by all concerned in full spirit. The proposed plan of Placement for Higher package was also appreciated.***

**Agenda 3: General Review and Instructions to HOD's**

- IQAC chairperson informed HODs to allot the classes based on the number of credits allotted by VTU for the subjects and also to verify the Time Table for the odd semester 2021-22.
- IQAC chairperson informed HODs to concentrate more on practical sessions and also advised to conduct experiments beyond the curriculum.

**Agenda 4: NAAC & NBA Related Works**

- IQAC Team informed members on Status of NBA & NAAC preparedness.



**Resolution:**

- *It is resolved that, the committee members applauded the plans of actions put forward by the IQAC team of TOCE. The committee members further suggested that all the proposed plans of actions should be taken up by all concerned in full spirit.*

**Agenda 5: Any Points with the permission of chair.**

- Initiations for more intensive Student Centric learning methods
- Encourage students to participate more in extension/Outreach activities.
- Ensure Institute-Industry interaction through activity under Functional MOUs.
- HODs to take immediate action to review student satisfaction survey.
- HODs to arrange and encourage for Cultural and Sports events.

  
**CHAIRPERSON IQAC**

**PRINCIPAL**

The Oxford College of Engineering  
Bommanahalli, Hosur Road  
Bengaluru-560 068

Copy to:

1. The Chairman
2. GC members
3. All HODs



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Ref: TOCE / IQAC / MOM / 2021 – 2022 / 03

Date: 28.01.2022

### 30<sup>th</sup> External IQAC Minutes of Meeting -2021-22

Date: - 28/01/2022

Time: - 10.00 AM

#### Agenda:

1. Review of 29<sup>th</sup> external IQAC MOM
2. Discussion on Various Academic works
3. General Review and Instructions to HOD's
4. NBA & NAAC Related works

Sl.No	Name of Member	Designation	Role	Signature
1.	Dr. N Kannan	Principal	Chairperson	
2.	Dr. Malleshaiah T.S.	Professor, Dept. of Civil Eng.	Member -Teaching Faculty Representative	
3.	Mrs. Uma	Office Staff	Member – Non Teaching Faculty Representative	
4.	Ms.Sahana H G	CSE Student	Member – UG Female Student Representative	
5.	Mr.Dildar Bashir	EEE Student	Member – UG Male Student Representative	
6.	Ms.Dhanyatha K	MBA Student	Member – PG Female Student Representative	

7.	Mr.Anmol	MCA Student	Member – PG Male Student member Representative	Anmol
8.	Mr. Srinivas AS	Senior Software Engineer, Netcracker Technologies, Bangalore	Member – Alumni Representative	Srinivas
9.	Mr.C.Prakash Mr.B.R.M Hema Maheshwar	Parent (of Male) Parent (of Female)	Member –Parent Representative	Prakash B.R.M. Hema
10.	Mr. Shamin Dudu	General Manager, Power Train & Emobility, Robert BOSCH Engineering & Business Solutions Ltd, Bangalore	Member – Industry Representative	Sh
11.	Dr. R Ch A Naidu	Professor & Head CSE	IQAC– Coordinator	R Ch A Naidu
12.	Dr.Manjunath B K	Professor & Head BT	IQAC Co-Coordinator - 1	Manjunath B K
13.	Dr.Manju Devi	Professor & Head ECE	IQAC CO-Coordinator -2	Manju Devi
14.	HODs of all the departments	HODs	Invitees	Dr. R Ch A Naidu Dr. Manjunath B K Dr. Manju Devi Dr. R Ch A Naidu Dr. Manjunath B K Dr. Manju Devi

IQAC Chairperson and coordinators' welcomed all the members to the meeting.

#### **Agenda 1: Review of 29<sup>th</sup> external IQAC MOM and action taken report**

IQAC team of TOCE has presented the Action taken report of 29<sup>th</sup> external IQAC meeting to the committee members. The committee members reviewed the preparedness for NBA inspection.

#### **Resolution:**

- *The committee members approved the MOM and Action taken report of 29<sup>th</sup> external IQAC minutes.*

#### **Agenda 2: Discussion on Various Academic Works**

- IQAC Chairperson informed that for 3rd Semester, offline classes should commence from 01-02-2022 onwards and also informed to strictly follow the Covid-19 SOPs.
- IQAC Chairperson informed that a updated ERP will be introduced.
- IQAC Chairperson advised HODs to put forth their recommendations for introduction of new courses / increase in intake in the existing courses so that it may be placed before Management for further submission to VTU and AICTE for getting approval.
- IQAC team further briefed that the HODs have to communicate to all the faculty to take up confidential work assigned by the VTU without fail. Also informed to stick on to the dates assigned by the VTU for completing the tasks.
- IQAC Chairperson also informed that as per VTU guidelines, all Engineering colleges in Karnataka should opt for one branch in kannada with 30 or 60 intake. He further informed HODs that VC of VTU informed that Convocation / Degree Certificates will be given to the colleges in turn colleges will distribute the same and submit an acknowledgement to VTU for record purpose.

#### **Resolution:**

- *The IQAC team of TOCE suggested that all the proposed plans of actions for examination should be adhered strictly.*

### **Agenda 3: NBA AND NAAC Related work**

- To review the status all NAAC criteria. Dr.R CH A Naidu, IQAC coordinator to review and update the status.
- Preparedness of NBA compliance for the department of ECE, BT and Mechatronics to be reviewed.
- NBA SAR to be prepared for the department of CSE and ISE.

#### **Resolutions:**

- *The committee members further suggested that all the proposed plans of actions should be taken up by all concerned in full spirit. The status of completion towards NBA and NAAC related documents will be reviewed periodically.*

Copy to:

1. The Chairman
2. GC members
3. All HODs

  
**CHAIRPERSON IQAC**

**PRINCIPAL**

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Ref: TOCE / IQAC / MOM / 2021 – 2022 / 04

Date: 30.06.2022

### 31<sup>st</sup> External IQAC Minutes of Meeting -2021-22

Date: - 30/06/2022

Time: - 10.00 AM

#### Committee Members:

Sl.No	Name of Member	Designation	Role	Signature
1.	Dr. N Kannan	Principal	Chairperson	
2.	Dr. Malleshaiah T.S.	Professor, Dept. of Civil Eng.	Member -Teaching Faculty Representative	
3.	Mrs. Uma	Office Staff	Member – Non Teaching Faculty Representative	
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6.	Ms.Dhanyatha K	MBA Student	Member – PG Female Student Representative	
7.	Mr.Anmol	MCA Student	Member – PG Male Student member	

			Representative	
8.	Mr. Srinivas AS	Senior Software Engineer, Netcracker Technologies, Bangalore	Member – Alumni Representative	<i>Srinivas</i>
9.	Mr.C.Prakash Mr.B.R.MHema Maheshwar	Parent (of Male) Parent (of Female)	Member –Parent Representative	<i>Prakash B.R.M. Hema</i>
10.	Mr. Shamin Dudu	General Manager, Power Train & Emobility, Robert BOSCH Engineering & Business Solutions Ltd, Bangalore	Member – Industry Representative	<i>SD</i>
11.	Dr. R Ch A Naidu	Professor & Head CSE	IQAC– Coordinator	<i>R.Ch.A. Naidu</i>
12.	Dr. Manjunath B K	Professor & Head BT	IQAC Co-Coordinator - 1	<i>Manjunath B K</i>
13.	Dr.Manju Devi	Professor & Head ECE	IQAC CO-Coordinator -2	<i>Manju Devi</i>
14.	HODs of all the departments	HODs	Invitees	<i>HODs of all departments</i> <i>Rathin</i> <i>Sumit</i> <i>Pradeep</i> <i>Cyber</i> <i>Manju</i>

IQAC Chairperson and Coordinators welcomed all members to the meeting.

The summary of the activities held during the academic year are briefed by the IQAC Chairperson

IQAC Chairperson briefed the following

- Overall result of final year students was **97.1%**.
- Placement / Entrepreneurship or Higher studies: **336** students placed. **29** students opted for Higher education. Highest package-**22 lakhs**.
- National conference at Institutional Level is scheduled on 1st and 2nd July 2022. Institution secured **8** university Ranks.
- Minimum two skill development programme in an academic year shall be conducted at Institutional level.
- Cultural event and **17th Graduation day** was held on **23rd April 2022** at Institutional level.
- **85** research papers published by faculty members in Scopus / WoS / ICI / SCI in the academic year 2021-2022.
- **56** students were found eligible for BE honors and all 56 enrolled for getting BE honors.
- All the HODs are informed to motivate the faculty members to write **R & D Proposal** to any scientific or technical body at national or International level.
- Funds and Grants: **16 projects and 18 faculties** received funds from various government and non government agencies.
- Thrust areas are identified by Dean R & D for research work.
- four star rating was given for Institutional Innovation Council(IIC), ARIIA recognized institute for the year 2021-22 in promising Band.
- Faculty appraisal was evaluated, all good practices were appreciated suggested to improve the quality publications and citations.
- **174** FDP/STTP/Workshop were attended by faculty of TOCE.
- Number of Outreach programs conducted: 19 extension activities are conducted; 1050 students are actively participated across all the departments.
- Remedial classes were conducted for slow learners.
- **26 MOU's** were signed which are functional in the institution.
- Student satisfaction survey analysis was done and found satisfactory.
- Sports accomplishments: Active participation in VTU level hockey, Badminton, athletic, throw ball and many other state sports by winning prizes.

- **26 MOU's were** signed which are functional in the institution.
- Student satisfaction survey analysis was done and found satisfactory.
- Sports accomplishments: Active participation in VTU level hockey, Badminton, athletic, throw ball and many other state sports by winning prizes.
- ERP - JUNO is been used for Academic, Admission, Purchase and Stock monitoring in the institution.
- IPR events: **7** workshops are conducted on Research methodology and IPR as a result 24 patents are published by faculty and 4 international patents granted.
- **11** departments have VTU research centers, 16 faculty members are recognized as supervisors and 46 scholars enrolled under their guide ship.

Copy to:

1. The Chairman
2. GC members
3. All HODs

  
Chairperson IQAC

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### Action Taken Report of 29<sup>th</sup> External IQAC meeting (2021-22)

S. No	Points discussed	Resolution	Action Taken	Status
1.	Placement / Entrepreneurship or Higher studies	Offer for Highest package, to increase the Number of students getting placed	Company specific Trainings were conducted. Value added and add on courses were conducted	336 students placed. 29 students opted for Higher education. Highest package- 22 lakhs
2.	BE honors	56 students were found eligible	Students were motivated to enroll for NPTEL and earn 18 extra credits	56 enrolled for getting BE honors
3.	Institution Ranking	Participated in IIC, ARIIA and NIRF	Formed IIC in Institution, Plan for conduction of the activities to raise the institution rating	four star rating was given for Institutional Innovation Council(IIC), ARIIA recognized institute for the year 2021-22 in promising Band
4.	Faculty Participation	Update the knowledge & Skills	Faculty are encouraged to participate in FDP/STTP/Workshop/Conference	174 FDP/STTP/Workshop were attended by faculty of TOCE

- Copy to  
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2. GC members  
3. All HODs

**IQAC chairperson**  
**PRINCIPAL**  
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